Guidelines: Use lay-language as the AAC is composed of individuals from units across all of Memorial’s campuses. You are to use a 12 point font, black type; no condensed/narrow fonts, type, or spacing; a margin of 2 cm (3/4 inch) - minimum - around the page; letter size paper (21.25 X 27.5 cm / 8.5" X 11"). Template #1 should not exceed 2-pages.

|  |  |
| --- | --- |
| **Name:** |  |
| **Department:** |  |
| **Award for consideration:** |  |
| **Do you give your permission for the AAC to use this information in the consideration of other/future awards? (yes or no)** | |
| **Research Summary:**   * What is your area of expertise? * Show the significance of your work * Give examples of the originality and innovation in your research | |
| **Impacts (which may include but are not limited to):**   * Publications in top-rated journals * Scholarly books * Invited and keynote lectures * Invited service to national/international boards, agencies, organizations * Performances and juried exhibitions * Awards and honours * citations | |
| **Show how your work and your research accomplishments meet the award criteria:** | |

|  |
| --- |
| Memorial has identified Equity, Diversity, Inclusion, and Anti-Racism (EDI-AR) and Indigenization as a priority. We value different experiences, ideas, and perspectives that may lead to the most innovative solutions to the problems our world is facing. We acknowledge that Memorial has a responsibility to the community that it serves and a commitment to contribute to the advancement of EDI-AR and Indigenization in research, teaching and learning, service, and public engagement. |
| How do you consider (EDI-AR) and Indigenization in your research and/or supervision (examples may include but are not limited to the conducted research, in the classroom or laboratory, service and engagement within the community)? |
|  |

\*Please note – this template should follow the formatting rules that were provided for Template #1. The information provided for this template should not be any longer than 1-page.

In cases where the award is based on a research proposal (i.e. Killam Research Fellowships, Guggenheim Fellowships) the following template must also be submitted:

|  |
| --- |
| **Research proposal - a clear project proposal describing the work to be conducted.** |
| **How is this research original/creative?** |
| **Will there be any research partners involved in this work?** |
| **Why it is important to complete this work at this time? Is there a broad significance and widespread interest of this work?** |
| **What other disciplines would this work impact?** |
| **Does this research have social relevance or practical importance? If so, how?** |
| **The length of time it should take to complete this work?** |

\***Please note** – this template should follow the formatting rules that were provided on Template #1. The information provided for this template should not be any longer than 2-pages.